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6 **IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA**
7 **IN AND FOR THE COUNTY OF WASHOE**
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9 IN THE MATTER OF:

10 USE OF AUDIO-VISUAL RECORDING
11 FOR REPORTING AND
12 TRANSCRIPTION OF CIVIL AND
13 CRIMINAL PROCEEDINGS.
14 _____/

15 **ADMINISTRATIVE ORDER 2025-04**

16 **[Audio-Visual Recording and Transcription of Proceedings]**

17 WHEREAS the judicial power is vested in the state court system – comprised of
18 the Supreme Court, a court of appeals, district courts, and justices of the peace, and
19 municipal courts where established. Nev. Const. art VI § 1;

20 WHEREAS the Second Judicial District Court (“SJDC”) Chief Judge has authority
21 to issue administrative orders pertaining to the business of the court (WDCR 2(2), NRS
22 3.025(2)(c));

23 WHEREAS pursuant to NRS 3.320, the SJDC General Jurisdiction Judges have
24 historically appointed certified court reporters to stenographically report proceedings in
25 civil and criminal matters;

26 WHEREAS the SJDC had and continues to have challenges in securing sufficient
27 available certified court reporters to meet its needs;
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1 WHEREAS NRS 3.380 permits a district court, with the approval of the board of
2 county commissioners in the district, to enter an order for the installation of sound
3 recording equipment for the recording of any civil and criminal proceedings to the same
4 extent proceedings are authorized to be reported by an official court reporter;

5 WHEREAS on June 17, 2025, the Washoe County Board of Commissioners voted
6 to approve, pursuant to NRS 3.380, the installation and operation of audio-visual
7 equipment in the SJDC for the recording of civil and criminal proceedings whenever and
8 wherever and to the same extent as such proceedings have previously been reported by
9 court reporter, with approval retroactive to January 1, 2020.
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11 **Accordingly, after review and good cause appearing, this Administrative**
12 **Order 2025-04 (“AO”) follows:**
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14 1. The Clerk of Court is directed to cause to be installed in all General
15 Jurisdiction courtrooms audio-visual recording equipment/software to use for
16 recording/reporting of any civil and criminal proceedings;

17 2. The Clerk of the Court is directed to continue exploring evolving and
18 developing audio-visual recording and transcription modalities and services;
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20 3. The presiding judge in any civil or criminal proceeding may designate an
21 SJDC employee to operate any such recording equipment/software and shall designate
22 the operator as the official reporter for that proceeding;

23 4. All employees operating such recording equipment/software shall subscribe
24 to an oath that he or she will well and truly operate the equipment so as to record all of
25 the matters and proceedings;
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5. Where a transcript of a recorded proceeding is required by the Court, the Clerk of the Court is directed to cause a hearing recording to be transmitted to a certified transcriber to transcribe to written text; and

This AO shall be in effect until specifically modified or rescinded by subsequent administrative order.

IT IS SO ORDERED.

DATED this 3rd day of September, 2025.



LYNNE K. JONES
CHIEF DISTRICT JUDGE